ICoN2013 EasyChair Author Guide

Dear Authors,

This is a simple guideline to get you started with reviews on EasyChair.

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1. Registration

The link for ICoN2013 conference is https://www.easychair.org/account/signin.cgi?conf=icon2013.

If you have registered to use EasyChair before, you can log in using your previous login details in A. If you never used EasyChair before, choose the "sign up for an account" option (B).

1.1 New Account

If you have chosen to sign up for an account, follow the steps in the system to set up your account. Fill in the details and click Continue: now you should be correctly registered.

Step 1. Verification

Type the two words and press Continue.

Step 2. Login Information

Fill out your name and email and press Continue.

An email notification will be sent to the account you have specified in the email field. Click on the link given in the notification email. You will be directed to a form where you can fill in your account details. Once you have completed the form, click "Create my account" to create your EasyChair account.

Signing Up for EasyChair: Last Step

Hello ▨▨ ▨▨ To complete the creation of your account please fill out the following form.

User names are case-insensitive

Field	
User name (*):	
First name(†):	
Last name (*):	
Company/organisation (*):	
Homepage:	
Phone (*):	
Address, line 1 (*):	
Address, line 2:	
City (*):	
Post code (*):	
State (US only) (*):	
Country (*):	
Password (*):	
Retype the password (*):	

Create my account

(†) Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the Help article about names.

You may also be interested about our policy for using personal information.

You can now log into the system with the account details that you have created. Use the link provided earlier and log into the system.

2. Instructions for Submission

1. Navigate to the ICoN2013 EasyChair system, at
   https://www.easychair.org/account/signin.cgi?conf=icon2013

2. Sign in using your new or existing username and password.

3. Click 'New Submission'.

4. Fill out the forms to provide citation information, such as author names, a title, abstract and keywords. If any of your co-authors have already signed up to EasyChair, you should click 'Add an Associate' to search for them, as opposed to adding their information manually. Note that the forms above provide space for an abstract.

5. Upload your full submission file in PDF format by clicking the 'Choose File' button.

6. When you are happy with your submission, click 'Submit Paper' to save all the information in EasyChair.

New Submission for ICoN 2013

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Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by (*).

More information about submission to ICoN 2013 can be found on ICoN 2013 Web site.

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Authors

For each of the authors please fill out the form below. Some items on the form are explained below.

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web site** can be used on the conference Web pages, for example, for making the program. It should be a Web site of the author, not the Web site of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There should be at least one corresponding author.

Author 1 (click here to add yourself) (click here to add an associate)

First name† (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web Site:

Corresponding author: ☐

Author 2 (click here to add yourself) (click here to add an associate)

First name† (*):

Last name (*):

Title, Abstract and Other Information

The title and the abstract should be given as a plain text, they should not contain HTML elements.

Title (*): [   ]

Abstract (*): [   ]

Keywords

Type a list of keywords (also known as key phrases or key terms),**one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*): [   ]

Upload Paper

The submission should be in the PDF format (file extension .pdf). If you submit only an abstract, then tick the Abstract Only box, else upload the submission.

Paper: [Choose File] No file chosen   Abstract Only: ☐

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

[Submit]